

Board of County Commissioners Meeting  
February 24, 2014

Notice of the meeting and agenda were posted at 12:30pm on February 20, 2014 at the Canadian County Courthouse, 201 N. Choctaw Ave., El Reno, OK 73036, according to the provisions of 25 O.S. § 301-314.

The Canadian County Board of County Commissioners met at 9:00am in the Public Meeting Room. Those members present were Commissioner Phil Carson and Commissioner Jack Stewart. Commissioner David Anderson was absent.

Agenda item #1:

Chairman Carson called the meeting to order.

Agenda item #2:

There were no comments from the public.

Agenda item #3:

Stanley Burris of Sunset Therapeutic Center addressed the Board concerning this organization which started about five years ago. The center serves 140 students in Burris' hay barn and Burris asked the Board to consider the possibility of the county providing additional facilities for the center. Beth Taylor, Administrative Director, and Jennifer Metzger, Program Director and Instructor, spoke about the structure of the organization, funding, and equine centered activities at the center. Carson stated a visit was planned for Thursday at 9:00am with the Fair Board and Children's Justice Center. Carson further stated any properties available would be handled by the Public Facilities Authority and he would forward information to the Authority's attorney. No action was taken.

Agenda item #4:

Judge Jack McCurdy read the resolution recognizing Cheri Brandley for her years of service as a bailiff/secretary in and for the Canadian County District Court since April 1981 and naming conference room "A" in the attorney lounge and law library in the Judicial Building, the Cheri Brandley Conference Room. Carson moved, seconded by Stewart to approve the resolution. Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0. (Clerk's Misc. File No. 14-132)

Agenda item #5:

Stewart moved, seconded by Carson to acknowledge receipt of the Oklahoma State Treasurer's 2013 Mineral Interest Report. Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0. (Clerk's Misc. File No. 14-133)

Agenda item #6:

Carson moved, seconded by Stewart to award Bid #2014-#18 Wheel Loader / District #1 to Kirby-Smith Machinery for \$198,660.00 as the best bid due to the life cycle cost of the equipment. Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0. (Clerk's Misc. File No. 14-134)

February 24, 2014 Minutes continued:

Agenda item #7:

Carson moved, seconded by Stewart to approve the Resolution for Disposing of County Equipment for Canadian County District #1 for the following:

#61-619.08 R110 Reddy Heater - junked	CMF #14-135
---------------------------------------	----------------

Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0.

Agenda item #8:

Carson moved, seconded by Stewart to approve the Resolution for Declaring County Equipment as Surplus for Canadian County District #1 for the following item to be taken to the Statewide CED Equipment Auction at Elk City on March 7-8, 2014:

#61-460.03 Medford Grapple (S/N 8K2212)	CMF #14-136
---	----------------

Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0.

Agenda item #9

Carson moved, seconded by Stewart to approve the Proclamation declaring February 23 – March 1, 2014 Emergency Management Week in Canadian County. Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0. (Clerk's Misc. File No. 14-137)

Agenda item #10:

Carson moved, seconded by Stewart to approve the Grant Application and Proposal to the American Red Cross in the amount of \$2,500,000.00 to assist with installing approximately 1,000 safe rooms/shelters for individual owners that reside in Canadian County. Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0. (Clerk's Misc. File No. 14-138)

Agenda item #11:

The time being after 9:30am, bids were opened for Roof Recovering & Replacement for the Canadian County Fairgrounds. Bids were received from the following vendors:

- CCRS, LLC – Base bid \$267,109.00
- American Roofing – Base bid \$298,840.00
- D.P. Byers Company, LLC – Base bid \$358,153.00
- Alpine Roofing – Base bid \$365,000.00
- Coontz Roofing, Inc. - \$392,500.00

Carson moved, seconded by Stewart to table awarding the bid for one week to allow for review of the bids. Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0.

Agenda item #12:

Bids were opened for Bid #2014-#19 Equipment & Installation / Emergency Management. Bids were received from the following vendors:

- Stolz Telecom, LLC - \$11,582.88
- Total Radio, Inc. - \$14,484.00

Stewart moved, seconded by Carson to award Bid #2014-#19 to the low bidder – Stolz Telecom, LLC for \$11,582.88. Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0.

(Clerk's Misc. File No. 14-139)

February 24, 2014 Minutes continued:

Agenda item #13:

Stewart moved, seconded by Carson to approve the February 18, 2014 minutes. Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0.

Agenda item #14:

Under new business, Jerry Smith, Emergency Management Director, reminded the Board the burn ban had expired and recommended to not renew the ban.

Agenda item #15:

Stewart moved, seconded by Carson to approve appropriations and transfers. Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0.

Appropriations:

TO	FROM	AMOUNT
Flood Plain Permit	DCP Midstream	\$300.00
Sheriff Prisoner Care	State of Oklahoma – DOC	\$29,835.00

Transfers:

FROM	TO	AMOUNT
Unrestricted Highway – District #1 Maintenance & Operation	Unrestricted Highway – District #1 Capital Outlay	\$100,000.00
County General – County Clerk Maintenance & Operation	County General – General Government Maintenance & Operation	\$18.00
Sheriff Service Fees – Personal Services	Sheriff Service Fees – Part Time Help	\$20,000.00

Agenda item #16:

Carson moved, seconded by Stewart to approve Blanket Purchase Orders. Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0.

Agenda item #17:

Stewart moved, seconded by Carson to approve Claims. Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0.

**Bogus Check Fee Account Cash Fund**

PO#	Vendor	Description	Amount
6270	Bounceback Inc	Maintenance	\$292.00
<b>Bogus Check Fee Account Cash Fund Total:</b>			<b>\$292.00</b>

**Children's Justice Center Cash Fund**

PO#	Vendor	Description	Amount
4962	Plaza 66 Mini Storage, LLC	Storage Rental	\$75.00
4963	Plaza 66 Mini Storage, LLC	Storage Rental	\$55.00
4964	Canadian County Sheriff's Office	Service	\$2,000.00
4965	Canadian County Sheriff's Office	Service	\$5,847.00
4966	Canadian County Sheriff's Office	Service	\$40,071.00
4983	US Food Service	Food	\$13,825.94
4995	Oklahoma State Bureau Of Investigation #3337	Service	\$133.00
4996	Medtox Laboratories Inc	Service	\$353.50

February 24, 2014 Minutes continued:

5161	El Reno Tribune	Advertisement	\$110.00
5446	Canadian County Sheriff's Office	Bomb Dog Expenses	\$2,000.00
5467	Public Agency Training Council	Training	\$590.00
5632	InSight Screening Services, LLC	Drug Testing	\$270.00
5935	Medtox Diagnostics, Inc.	Mouthpieces	\$3,849.99
6176	CARF	Survey Fees	\$6,100.00
6200	Oklahoma State Treasurer	Unclaimed Property	\$1,073.50
6201	Mary J Angel	Re-issued Check	\$75.11
6258	Clearwater Enterprises, LLC	Service	\$1,803.75
6259	A T & T (Long Distance)	Service	\$585.90
6260	Innovative Court Solutions LLC	Service	\$450.00
6262	ONG	Service	\$335.60
<b>Children's Justice Center Cash Fund Total:</b>			<b>\$79,604.29</b>

**County Clerk Lien Fees Cash Fund**

<b>PO#</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
5283	Staples Advantage (IL)	Chairs	\$907.57
5310	Dimensional Concepts	Labels	\$525.00
5369	Dimensional Concepts	Backups	\$175.00
5609	CODA - County Officers & Deputies Association	Registration	\$75.00
5963	Dimensional Concepts	Toner	\$325.00
5985	HR Direct	Service	\$199.70
6007	Quill Corp	Paper	\$815.00
6063	Printer Ribbons Plus	Toner	\$798.00
<b>County Clerk Lien Fees Cash Fund Total:</b>			<b>\$3,820.27</b>

**County General Fund**

<b>PO#</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
219	Comdata Network, Inc	Fuel	\$252.58
3389	Canadian Valley Technology Center.	Training	\$30.00
4077	Amazon.Com LLC	Supplies	\$299.90
4519	Dimensional Concepts	Computer	\$1,025.00
4645	Ross Seed Co	Supplies	\$39.98
4836	Dimensional Concepts	Service	\$1,945.30
4843	Dimensional Concepts	Service	\$6,208.30
4882	Embassy Suites - Norman	Lodging	\$336.00
4884	CODA - County Officers & Deputies Association	Registration	\$255.00
5155	Water Quality Control Inc	Service	\$200.00
5300	Office Depot Inc.	Supplies	\$708.12
5326	Dimensional Concepts	Battery Backup	\$175.00
5355	Dimensional Concepts	Backups	\$350.00
5432	MailFinance Inc	Maintenance	\$148.27
5483	County Officers & Deputies Association	Registration	\$25.00
5548	Fine Arts Engraving	Business Cards	\$648.80
5579	Advanced Correctional Health Care	Service	\$13,224.87
5583	Beachlers IGA	Supplies	\$498.89
5600	Tower Management Enterprises LLC	Rent	\$680.00
5759	John E Reid & Associates Inc	Training	\$990.00
5765	Metro Glass	Clear Lexan	\$973.44
5893	Trans Stamp, Inc	Supplies	\$88.35
5944	Schwarz Oil Co	Parts	\$15.00
5946	Okarche Chieftain	Advertisement	\$109.00
6087	ONG	Service	\$2,943.36
6088	Yukon Review	Advertisement	\$48.00
6089	Yukon Review	Advertisement	\$48.00
6112	A T & T Long Distance	Service	\$439.96
6113	O G & E	Service	\$206.14

February 24, 2014 Minutes continued:

6114	ONG	Service	\$1,569.99
6117	O G & E	Service	\$542.98
6118	Clearwater Enterprises, LLC	Service	\$1,702.74
6124	Hancock Fabrics Inc	Broadcloth	\$96.61
6168	US Fleet Tracking	Service	\$269.65
6169	Bar-S Foods Co	Hot Dogs	\$981.00
6174	Schwarz Oil Co	Oil Change	\$40.45
6202	O G & E	Service	\$181.84
6203	RigData	Service	\$40.00
6204	Cox Communications LLC	Service	\$69.95
6205	Cox Communications LLC	Service	\$1,792.74
6206	Cox Communications LLC	Service	\$65.31
6225	Oklahoma Office Systems LLC	Service	\$182.20
6226	Sooner Copy Machines	Maintenance	\$72.98
6227	Thomson West	Service	\$157.11
6274	Cox Communications LLC	Service	\$1,265.40
6275	ONG	Service	\$437.41
6283	Pitney Bowes Reserve Account #48058242	Postage	\$6,000.00
6297	El Reno Tribune	Advertisement	\$8.65
6298	Sandra K Cushing	Payment	\$406.51
<b>County General Fund Total:</b>			<b>\$48,795.78</b>

**County Health Department Fund**

<b>PO#</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
2749	Office Of Management And Enterprise Services	Cable Installation	\$25,589.91
3737	Wal-Mart Community Branch #3776	Supplies	\$176.33
4403	Dieco Digital LLC	Advertisement	\$691.66
4592	SC Phone Works Plus, Inc	Service	\$280.00
5069	Mustang Times	Advertising	\$553.00
5070	El Reno Tribune	Advertising	\$157.50
5492	Office Depot, Inc.	Tablet	\$478.99
5512	Uline, Inc	Supplies	\$727.69
5778	Mustang News	Publication	\$150.00
5800	Office Depot, Inc.	Supplies	\$219.43
5801	Pearson Education - San Antonio	Forms	\$270.83
5802	Pearson Education - San Antonio	Kits	\$371.00
5876	Par	Into Kits	\$169.40
6217	O G & E	Service	\$636.40
6218	Mustang Child Development Center Inc	Supplies	\$600.00
6219	R. K. Black, Inc	Service	\$882.80
6220	Touctone Communications (Box 27772)	Service	\$35.99
6221	High-Tech-Tronics	Service	\$39.95
6222	YNB	Interest	\$7,681.99
6223	Dale Warfield	Travel	\$201.60
6224	Lora Dysinger	Travel	\$184.80
<b>County Health Department Fund Total:</b>			<b>\$40,099.27</b>

**Flood Plain Permit Cash Fund**

<b>PO#</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
6276	Jennifer Ramey	Travel	\$137.84
6277	Steve Renbarger	Travel	\$44.80
6278	Cecil Bearden PE	Travel	\$28.00
6279	Frank Austin	Travel	\$44.80
6280	Carl Richey	Travel	\$15.68
6281	Clarence McLoud	Travel	\$60.48
<b>Flood Plain Permit Cash Fund Total:</b>			<b>\$331.60</b>

February 24, 2014 Minutes continued:

**Sheriff Service Fees Cash Fund**

<b>PO#</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
1329	Fleet Safety Equipment Inc	Flashers etc.	\$18,514.29
5996	Elite Innovative Technology	TV	\$1,199.99
5997	Elite Innovative Technology	TV's	\$2,399.98
5998	Elite Innovative Technology	Material	\$2,034.72
<b>Sheriff Service Fees Cash Fund Total:</b>			<b>\$24,148.98</b>

**Supervision Program Cash Fund**

<b>PO#</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
6271	Oklahoma Office Systems LLC	Maintenance	\$66.18
6272	Postmaster	Stamps	\$1,470.00
<b>Supervision Program Cash Fund Total:</b>			<b>\$1,536.18</b>

**Treasurer Resale Cash Fund**

<b>PO#</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
6191	Francine Wallis	Meal	\$21.22
<b>Treasurer Resale Cash Fund Total:</b>			<b>\$21.22</b>

**Unrestricted Highway Cash Fund**

<b>PO#</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
3201	FleetPride Inc	Tools	\$1,017.40
3203	Midwest Hose & Specialty, Inc	Parts	\$63.37
3705	Joe Brown Co Inc	Hauling	\$3,024.00
4261	Circuit Engineering District #8	Sign	\$34.60
4617	Airgas Mid South, Inc	Parts	\$617.42
4804	Interstate 40 Tire Service	Repairs	\$100.00
4811	Unifirst Holdings LP #2394	Rental	\$509.30
4958	Rush Truck Center-Oklahoma City	Parts	\$193.53
5243	American Sentinel Products	Parts	\$336.19
5274	Oklahoma Environmental Services	Spill Prevention	\$2,200.00
5354	Southwest Trailers & Equipment	Belly Dump Trailer	\$31,100.00
5547	American Logo & Sign Inc	Signs	\$5,730.00
5852	James Clark Inc	Labor	\$2,443.10
5899	Southwest Trailers & Equipment	Parts	\$258.52
5921	Railroad Yard	Flat steel	\$92.00
6002	Schwarz Oil Co	Fuel	\$3,550.20
6053	J & I Manufacturing Inc	Retractable	\$305.85
6075	K & O Construction & Supply Co	Decking	\$2,032.80
6083	Dub Ross Company Inc	Tin Horn	\$2,109.60
6111	Oklahoma Tax Commission	Tag	\$26.50
6115	Maple Rural Water	Service	\$35.09
6166	Cummins Southern Plains LLC	Parts	\$105.08
6186	Donna Hunt	Travel	\$40.66
6197	O G & E	Service	\$648.33
6199	Oklahoma Tax Commission	Title	\$12.00
<b>Unrestricted Highway Cash Fund Total:</b>			<b>\$56,585.54</b>

**Payment Listing for 02/24/2014 Total: \$255,235.13**

Agenda item #18:

Jeff Cowan of Cowan Group Engineering addressed the Board to give an update concerning the parking lot construction and renovation project. Cowan stated the City of El Reno requires a fee in lieu of detention, but he will negotiate with the City concerning the square footage. Additionally, Cowan stated a small retainage wall will be added on the northwest side of the DHS building (at the southwest corner of the new parking lot).

February 24, 2014 Minutes continued:

Agenda item #19:

Stewart moved, seconded by Carson to adjourn. Upon roll call: Carson, yes; Stewart, yes. The motion passed 2-0. The meeting adjourned at 10:12am.

---

Shelley Dickerson, County Clerk

(SEAL)