

Office of the County Clerk
County of Canadian
State of Oklahoma

Board of County Commissioners Meeting
September 21, 2015

Notice of the meeting and agenda were posted at 3:00pm on September 17, 2015 at the Canadian County Courthouse, 201 N. Choctaw Ave., El Reno, OK 73036, according to the provisions of 25 O.S. § 301-314.

The Canadian County Board of County Commissioners met at 9:00am in the Public Meeting Room. Those members present were Commissioner David Anderson, Commissioner Marc Hader and Commissioner Jack Stewart. A quorum was present.

Agenda item #1:

Chairman Stewart called the meeting to order.

Agenda item #2:

There were no comments from the public.

Agenda item #3:

Stewart moved, seconded by Hader to approve the letter of engagement between PSA Consulting Engineers, Inc. and the Canadian County Board of Commissioners for mechanical (HVAC) engineering services for the HVAC study. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.
(Clerk's Misc. File No. 15-841)

Agenda item #4:

Stewart moved, seconded by Hader to approve the permit from Enlink Midstream to cross the following location in District #3:

County Road Being Crossed	Miles From Closest Section Line	N.S.E.W.	Closest Intersection	Feet From Closest Section Line	N.S.E.W. of...	N.S.E.W. Corner of Section	Section	Township	Range
E1000 (Britton Rd NW)	0.380	W	Jct E1000 & N2760 (Heaston Rd)	2004	W	SE	30	13N	8W

Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.
(Clerk's Misc. File No. 15-842)

Agenda item #5:

Stewart moved, seconded by Anderson to approve the permit from Oneok Field Services Co LLC to cross the following locations in District #3:

County Road Being Crossed	Miles From Closest Section Line	N.S.E.W.	Closest Intersection	Feet From Closest Section Line	N.S.E.W. of...	N.S.E.W. Corner of Section	Section	Township	Range
N2660 Rd (Niles Rd)				710'	N	SW	3	14N	10W
E0900 Rd (234th St NW)				70'	W	SE	4	14N	10W
E0910 Rd (220th St NW)				50'	E	SW	10	14N	10W
E0920 (206th St NW)				50'	E	SW	15	14N	10W
E0930 (192nd St NW)				510'	W	SE	21	14N	10W

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Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.

(Clerk's Misc. File No. 15-843)

Agenda item #6:

Hader moved, seconded by Anderson to approve the Monthly Report for the Children's Justice Center, August 2015. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.

(Clerk's Misc. File No. 15-844)

Agenda item #7:

Stewart moved, seconded by Hader to approve the contract between Paradigm Building Science & Engineering, PLLC and the Canadian County Children's Justice Center to write specifications for a new chiller and boiler system. The contract fee is \$2,000.00. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.

(Clerk's Misc. File No. 15-845)

Agenda item #8:

Hader moved, seconded by Anderson to approve the contract between Water Quality Control, Inc. and the Canadian County Children's Justice Center for professional services. The monthly contract rate is \$275.00. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.

(Clerk's Misc. File No. 15-846)

Agenda item #9:

Anderson moved, seconded by Hader to approve the amendment to the consulting contract between Cathy Montgomery, MS, RD/LTX and the Canadian County Children's Justice Center for the provision of licensed dietician services for FY2016. The hours per month were changed from three hours to four hours. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.

(Clerk's Misc. File No. 15-847)

Agenda item #10:

Stewart moved, seconded by Hader to approve the renewal agreement between GBC and the Canadian County Election Board for maintenance on the Pinnacle 27 Roll Laminator for the period FY2016. The annual contract rate is \$476.40. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.

(Clerk's Misc. File No. 15-848)

Agenda item #11:

Tim Smith, Emergency Management Director, recognized the following employees who have served Canadian County for twenty or more years without any chargeable accidents or incidents:

- Steven Allen – 20 years
- Troy Boling – 20 years
- Anna Marie Hrdy – 25 years
- Kathy Jones – 40 years
- Carolyn Leck – 20 years
- Larry Salsman – 20 years
- Jamie Stinebruck – 25 years

Agenda item #12:

Following Sheriff Edwards' written recommendation, Hader moved, seconded by Anderson to award Bid #2016-#04 Handguns / County Sheriff to the low bidder, H & H Shooting Sports (aka Oklahoma Shooting

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Sports, Inc.), for \$46,125.00. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0. (Clerk's Misc. File No. 15-851)

Agenda item #13:

Anderson moved, seconded by Hader to approve the agreement between the Canadian County Sheriff's Department and the Canadian Valley Technology Center (CVTC), pursuant to 74 O.S. § 360.19, to provide on-site security for the CVTC campuses for the 2015-2016 school year. The CVTC will pay \$46,521.00 annually for the security services. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0. (Clerk's Misc. File No. 15-849)

Agenda item #14:

Hader moved, seconded by Anderson to approve the T-Hangar rental lease agreement between the City of El Reno Regional Airport and the Canadian County Sheriff's Office for the leasing of a T-Hangar located at the El Reno Regional Airport for October 1, 2015 through June 30, 2016. The monthly contract rate is \$180.00. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0. (Clerk's Misc. File No. 15-850)

Agenda item #15:

Undersheriff Christ West reported there were 195 inmates in the county jail, 13 female and 0 male inmates in the Pottawatomie County jail and 3 female inmates in the Dewey County jail.

Agenda item #16:

Stewart moved, seconded by Hader to approve the September 14, 2015 meeting minutes. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.

Agenda item #17:

There was no new business.

Agenda item #18:

Anderson moved, seconded by Hader to approve appropriations and transfers. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.

Appropriations:

TO	FROM	AMOUNT
Adult Drug Court Revolving	State of OK Dept. of Mental Health	\$4,604.17
Flood Plain	Wesley Baker	\$100.00
Sheriff Service Fees	U.S. Treasury – DEA	\$4,058.88
Sheriff Service Fees	State of OK Dept. of Mental Health	\$269.10

Transfers:

FROM	TO	AMOUNT
County General – Court Clerk Maintenance & Operation	County General – Court Clerk Travel Expenses	\$4,000.00
Unrestricted Highway – District #1 Maintenance & Operation	Unrestricted Highway – District #1 Personal Services	\$20,000.00
Unrestricted Highway – District #1 Maintenance & Operation	Unrestricted Highway – District #1 Part Time Help	\$20,000.00

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Agenda item #19:

Stewart moved, seconded by Anderson to approve Blanket Purchase Orders. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.

Agenda item #20:

Hader moved, seconded by Anderson to approve Claims. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.

Bogus Check Fee Account Cash Fund

PO#	Vendor	Description	Amount
2334	Postmaster	Stamps	\$980.00
2355	District Attorneys Council	Payroll	\$24,000.00
2470	Postmaster	Stamps	\$980.00
Bogus Check Fee Account Cash Fund Total:			\$25,960.00

Children's Justice Center Sales Tax Fund

PO#	Vendor	Description	Amount
955	US Food Service	Food	\$4,082.91
956	Beachlers IGA	Food	\$984.65
958	Ben E Keith Foods Inc	Food	\$6,332.77
967	Medtox Laboratories Inc	Drug Screening	\$477.66
976	Eureka Water Co	Water Rental	\$423.50
1186	McGraw Hill School Education	Text Book	\$68.80
1250	JC Technologies LLC	Service	\$520.00
1252	Canadian County Sheriff's Office	Service	\$41,988.00
1253	Canadian County Sheriff's Office	Service	\$2,000.00
1254	Canadian County Sheriff's Office	Service	\$12,206.00
1255	Oklahoma Environmental Management Authority	Service	\$650.00
1257	Terminix Commercial	Service	\$391.00
1772	Jammar Mfg Co Inc	Rope	\$334.00
1978	Synergy Datacom Supply Inc	Cable	\$71.09
1979	ODMHSAS	Registration	\$270.00
1980	McGraw Hill School Education	Workbooks	\$46.29
2030	Baker's Sign LLC	Parking Signs	\$30.00
2035	Canadian County CASA, Inc	Service	\$2,083.33
2152	Johnson Controls, Inc	Parts & Labor	\$1,697.95
2153	Johnson Controls, Inc	Labor	\$399.60
2154	Security Cameras Direct	Parts	\$423.77
2156	Redwood Toxicology Laboratory	Cotinine Kits	\$656.55
2157	Medtox Diagnostics, Inc.	Surescreen panels	\$4,613.50
2196	Yukon Tag Agency	Reports	\$400.00
2295	Mark's Plumbing Parts	Shower Valve	\$920.04
2327	City of El Reno	Service	\$271.27
2328	A T & T Mobility 2	Service	\$103.61
Children's Justice Center Sales Tax Fund Total:			\$82,446.29

County Clerk Lien Fees Cash Fund

PO#	Vendor	Description	Amount
1612	Mid-West Printing	Record Books	\$732.76
County Clerk Lien Fees Cash Fund Total:			\$732.76

County General Fund

PO#	Vendor	Description	Amount
171	Onesource Managed Services	Maintenance	\$1,159.00
187	Bank of Oklahoma	Loan	\$38,412.84

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263	Cox Communications LLC	Service	\$104.95
617	CoStar Realty Information Inc	License Agreement	\$870.00
764	Gene Sears Supply	Maintenance	\$196.66
1006	O'Reilly Auto Parts	Auto Parts	\$284.32
1037	Amazon.Com LLC (A/C)	Supplies	\$557.97
1050	O'Reilly Auto Parts	Auto Parts	\$363.78
1069	CODA - County Officers & Deputies Association	Registration	\$375.00
1277	Office Depot Inc. (A/C)	Supplies	\$674.81
1463	Amazon.Com LLC (A/C)	Supplies	\$399.00
1484	Supplyworks	Supplies	\$501.30
1509	PDQ Printing	Envelopes	\$195.00
1518	Amazon.Com LLC (A/C)	Supplies	\$418.00
1678	Canadian County OHCE	Supplies	\$130.31
1679	Ross Seed Co	Supplies	\$258.16
1792	Staples Advantage (IL) (A/C)	Supplies	\$445.67
1808	Ben E Keith Foods Inc	Food	\$5,832.62
1838	Comdata Network, Inc	Fuel Etc.	\$379.98
1893	Water Quality Control Inc	Service	\$200.00
1985	Staples Advantage (IL) (A/C)	Digital Recorder	\$199.99
2088	Ezell's Refrigeration Service	Parts & Labor	\$560.44
2096	JKM Office Supply	Supplies	\$6.00
2235	County Officers & Deputies Association	Registration	\$190.00
2280	Staples Advantage (IL) (A/C)	Software	\$589.99
2285	Diffie Ford Lincoln Mercury	Repairs	\$281.72
2375	Cox Communications LLC	Service	\$23.03
2376	O G & E	Service	\$1,695.63
2380	Baker's Lawn Care LLC	Service	\$325.00
2381	Hagar Restaurant Supply	Zone Charge	\$70.00
2389	Diffie Ford Lincoln Mercury	Service	\$150.00
2438	OEM Systems LLC	Toolbox & Mats	\$590.00
2447	Clearwater Enterprises, LLC	Service	\$202.96
2451	Cox Communications LLC	Service	\$26.28
2463	O G & E	Service	\$388.59
2464	ONG	Service	\$1,004.72
2472	Clearwater Enterprises, LLC	Service	\$115.60
County General Fund Total:			\$58,179.32

County Health Department Fund

PO#	Vendor	Description	Amount
848	The Center For AAC And Autism	Registration	\$178.00
1196	Language Line Services	Service	\$30.69
1233	Quill Corp	Supplies	\$42.74
1533	Plak Smacker	Toothbrushes	\$389.11
1592	Yukon Review	Advertisement	\$36.00
2205	Miccah Gilmore	Service	\$1,215.00
2456	Touchtone Communications (Box 27772)	Service	\$71.24
2457	Gayle Black	Travel	\$248.98
2458	ONG	Service	\$87.05
9389	Moore Medical LLC	Parts	\$1,584.50
County Health Department Fund Total:			\$3,883.31

Emergency Management Shelter Cash Fund

PO#	Vendor	Description	Amount
2383	Canadian County General Fund	Reimbursement	\$2,500.00
Emergency Management Shelter Cash Fund Total:			\$2,500.00

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Flood Plain Permit Cash Fund

PO#	Vendor	Description	Amount
2466	Frank Austin	Travel	\$23.00
2467	Carl Richey	Travel	\$16.10
2468	Cecil Bearden PE	Travel	\$28.75
Flood Plain Permit Cash Fund Total:			\$67.85

Sheriff Service Fees Cash Fund

PO#	Vendor	Description	Amount
51	Bank Of America	Travel	\$403.54
55	Bank Of America	Travel	\$257.49
188	Union City CCC Trust Fund	Labor	\$24.89
1844	Inventory Trading Co	Uniform Polos	\$889.93
1896	Amazon.Com LLC (A/C)	Supplies	\$298.88
1955	Liquid Capital Exchange Inc	Service	\$624.24
2089	Liquid Capital Exchange Inc	Service	\$1,365.03
2286	A T & T - Florida	Location Fees	\$175.00
2450	Verizon Wireless	Service	\$1,321.41
2454	O G & E	Service	\$249.40
2474	Cox Communications LLC	Service	\$77.95
Sheriff Service Fees Cash Fund Total:			\$5,687.76

Supervision Program Cash Fund

PO#	Vendor	Description	Amount
2335	Postmaster	Stamps	\$1,960.00
2354	District Attorneys Council	Payroll	\$58,000.00
Supervision Program Cash Fund Total:			\$59,960.00

Treasurer Resale Cash Fund

PO#	Vendor	Description	Amount
235	LexisNexis Risk Solutions FL Inc	Service	\$115.00
1190	Yukon Review	Advertisement	\$9,166.41
1208	CODA - County Officers & Deputies Association	Registration	\$120.00
2388	Sarah Ward	Food	\$140.34
2390	Machelle Keena	Travel	\$345.30
Treasurer Resale Cash Fund Total:			\$9,887.05

Unrestricted Highway Cash Fund

PO#	Vendor	Description	Amount
286	Fastenal Company	Tools	\$61.77
332	Union City CCC Trust Fund	Labor	\$41.76
399	Dolese Bros Co	Road Rock	\$10,053.59
486	Culligan Water Conditioning	Water Rental	\$19.50
1029	Cintas First Aid & Safety	Uniforms	\$731.24
1030	O'Reilly Auto Parts	Parts	\$992.18
1150	Airgas Mid South, Inc	Parts	\$812.08
1171	Warren CAT	Parts	\$2,466.52
1513	Langston's Enterprises	Work Boots	\$143.20
1561	Warren CAT	Rental	\$9,090.00
1615	O'Reilly Auto Parts	Parts	\$639.70
1669	FleetPride Inc	Parts & Labor	\$1,292.21
1816	Dolese Bros Co	Road Rock	\$9,011.68
1977	Chuck's Mobile Tire Repair	Parts & Labor	\$445.00
2256	Heaston Rural Water	Service	\$35.00
2283	Mobile Air Semrad Corporation	Parts & Labor	\$345.00
2284	Schwarz Oil Co	Diesel	\$8,672.73
2297	Verizon Wireless	Service	\$83.79

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2298	Welch State Bank	Payment	\$2,058.70
2299	Welch State Bank	Payment	\$3,520.21
2300	Prosperity Bank	Payment	\$5,293.82
2301	Caterpillar Financial Services Corporation	Payment	\$3,819.24
2302	Rush Truck Center-Oklahoma City	Regulator	\$444.00
2303	Hercules Tire Sales, Inc	Tires	\$170.57
2359	Lacey Dawson	Travel	\$77.63
2382	Jim Johnson Oil Co	Tote	\$750.00
2385	Hercules Tire Sales, Inc	Tires	\$305.34
Unrestricted Highway Cash Fund Total:			\$61,376.46
Payment Listing for 09/21/2015 Total:			\$310,680.80

Agenda item #21:

Stewart moved, seconded by Hader to approve to enter into Executive Session pursuant to 25 O.S. § 307(B)(1) of the Open Meetings Act for conference and discussion with Jim Robertson, Cleveland County Assistant District Attorney, regarding a lawsuit involving the Commissioners. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0.

At 9:37am, the Board entered Executive Session. Heather Darby appeared as representative for Jim Robertson, Cleveland County Assistant District Attorney.

Agenda item #22 occurred during the Executive Session.

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Agenda item #23:

Stewart reconvened the meeting out of Executive Session at 11:28am.

Agenda item #24:

Stewart stated there was no action with respect to the items discussed in Executive Session.

Agenda item #25:

Stewart moved, seconded by Hader to adjourn. Upon roll call: Stewart, yes; Anderson, yes; Hader, yes. The motion passed 3-0. The meeting adjourned at 11:29am.

Shelley Dickerson, County Clerk

(SEAL)